

Minutes of the  
Dodge County Highway Committee Meeting  
April 7, 2014

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 10:00 a.m. on April 7, 2014, in the Dodge County Highway building.

**ROLL CALL:** The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and Jeffrey Schmitt. Commissioner Brian Field and Assistant Commissioner Peter Thompson were also present. Kevin Gannon of Northeast Asphalt, Rick Satterlee of Ayres Associates, and Office Manager Mary Kehrmeier were present for part of the meeting.

**APPROVAL OF AGENDA:** Motion by Caine and seconded by Berres to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

**REVIEW MINUTES OF MARCH 13, 2014:** Minutes of March 13, 2014, were approved as submitted.

**NORTHEAST ASPHALT PAVING SPECIFICATION REVIEW:** Kevin Gannon and Assistant Commissioner Thompson reviewed the new paving specifications and increased quality control measures required for the 2014 asphalt paving bid solicitation. Asphalt paving concerns from past contracts were also discussed. The existing pavements will be inspected in May when all frost is thawed. Communication with Northeast Asphalt will continue.

**STAFF REPORTS AND DEPARTMENT CONCERNS:** The proposed County Board rule changes were discussed.

**COMMITTEE REPORTS:** Field and Schmitt reported on their recent trip to Washington DC with Transportation Development Association.

**APPROVE PER DIEMS AND EXPENSES:** Motion by Grebel and seconded by Schmitt to approve per diems and expenses for the following: Jeff Berres and Jeff Schmitt for attending a March 12, 2014, Drainage District meeting on the 4<sup>th</sup> floor of the Administration Building, and Jeff Schmitt for attending the Washington DC Fly-in on April 2 and 3, 2014. Motion carried.

**ACKNOWLEDGE HIGHWAY DEPARTMENT EMPLOYEES FOR SNOW AND ICE CONTROL SERVICES PROVIDED:** A proclamation was approved by consensus of the Committee and sent to the County Board for their recognition.

**PROJECT UPDATES:** Department staff continues to negotiate right-of-way purchase on CTH C (CTH A – Jersey Road). Crews are removing trees adjacent to state and county highways. County Highway maintenance crews are converting equipment for the approaching spring/ summer season.

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**WISCONSIN AVIATION FBO CONTRACT NEGOTIATIONS:** No action was taken.

**SPEED CONCERNS ON CTH Y (MAYVILLE – KEKOSKEE):** Thompson reported on current conditions in the area of concern. It is his opinion that the super-elevated curve and signage meets all standards and he does not recommend any changes or additional signage.

**PERFORMANCE BASED MAINTENANCE UPDATES:** Dodge County will be invited to participate in a pilot project with WisDOT performing shouldering on state highways under the performance based maintenance program.

**DISCUSS WCHA SUMMER HIGHWAY CONFERENCE:** Registration information was distributed. Members will return their information.

**REVIEW 2013 FINANCIAL REPORT:** Mary Kehrmeyer gave a summary of the 2013 financial report. The bottom line was positive although there was a significant overrun in the snow and ice account.

**DISCUSS HIGHWAY COMMISSION PROPERTY IN THE CITY OF FOX LAKE:** The Committee reviewed the Commission-owned property in the City of Fox Lake. It was the consensus of the Committee that offers to purchase would be considered but no active marketing efforts will be pursued.

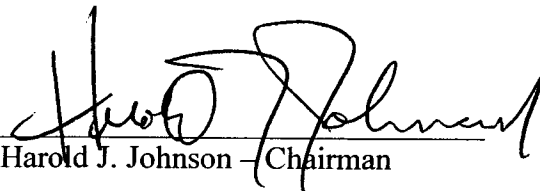
**VOUCHER PAYMENT REVIEW:** Vouchers payment registers were reviewed.

**FUTURE AGENDA ITEMS:** The following items will be added to an upcoming meeting agenda: FBO negotiations, Committee reorganization, and paving bids.

**NEXT COMMITTEE MEETING:** The next Committee meeting will be at 8:30 a.m. on April 24, 2014, in the Juneau office.

**FIELD REVIEW:** There was not field review.

**ADJOURNMENT:** The meeting adjourned at 12:36 p.m.

  
Harold J. Johnson – Chairman

  
Randy Grebel – Secretary

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next Committee meeting.