ODGE COUNTY HENRY DODGE OFFICE BUILDING (NORTH) STUDY COMMITTEE

January 14, 2014 10:30 a.m.

Henry Dodge Office Building, Ground Floor Administration Conference Room G052 Highway DF, Juneau 53039

Committee Chair Stousland called the meeting to order at 10:30 a.m. Members present: Kottke, Frohling, Schaefer, Stousland, Nelson. Absent/ Excused: None. Others Present: Administrator Jim Mielke, Information Technology Director Ruth Otto, Human Service Director Janet Wimmer, Clearview Administrator Jane Hooper, Director of Maintenance Russell Freber, and representatives of Bray Architect and Maas Brothers Construction.

Motion by Nelson, 2nd by Schaefer to approve the November 20, 2013 minutes as presented. Motion carried.

Kyle Clark of Bray Architects and Doug Beilke of Maas Brothers provided the Committee with an overview of work completed to date.

- CBRF there is an outstanding issue related to the controls of the new interior entry door. The issue is related to coordinating the operational needs of the various electrical controls and fire door code requirements.
- Elimination of air handler Unit 5 continues to be coordinated between Bray; Sure-Fire and Fredrickson. Additional information is being sought by Sure-Fire prior to the work being started.
- Project Expenses: Mielke distributed a spreadsheet showing project expenses paid from the project planning stages in 2011 through December 31, 2013. Expenses total \$5,943,316. Known outstanding expenses to be paid total \$67,774 with another \$2,500 classified as estimated. The combined expenses total \$6,013,590.

Mielke noted that County Board Resolution 11-74 adopted March 20, 2012 authorized a total amount not to exceed \$6.2 million for the project. From the project onset, a self-imposed limit of \$6.0 has been set aside for the project with the remaining \$200,000 earmarked for demolition of the vacated Center Street Office Building. Mielke informed the Committee an available option to maintain the \$200,000 for the demolition is to work with the Dodge County Highway Department to adjust reimbursement for work performed by the Highway Department on the project. In round numbers the Highway Department expense for labor / equipment / materials is \$233,000. Mielke informed the Committee he has spoken with Highway Commissioner Brian Field regarding this option and he is willing to assist wherever he can with the project. Motion by Schaefer, second by Nelson to authorize the County Administrator to work with Dodge County Highway Commissioner Brian Field regarding an adjustment to the project reimbursement for work performed on the project. Motion carried.

Committee members discussed the need for a future and perhaps final meeting of the Committee. Based on feedback from Maas Brothers, a decision was made to meet again in mid-February to review the completion of outstanding project issues. The Committee will meet on Tuesday the 11th after the regular meeting of the Finance Committee.

The next Committee meeting is scheduled for 10:00 a.m. Tuesday February 11, 2014. The meeting location will be the Henry Dodge, Ground Floor Conference Room.

Motion by Nelson, 2nd by Schaefer to adjourn. Motion carried. Time 11:19 a.m.

Thomas Schaefer
Thomas Schaefer, Secretary