

Minutes of the
Dodge County Highway Committee Meeting
October 3, 2013

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on October 3, 2013, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and Jeffrey Schmitt. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Board Chairman Russell Kottke were also present. The following people were present for part of the meeting: Joe Roche representing Drainage District No. 88; Village of Lowell President Jerry Straseske, Village of Reeseville President Ken Schimmel, Town of Lowell Chairman John Schmitt, and Jeff Caine of Caine Transfer.

APPROVAL OF AGENDA: Motion by Caine and seconded by Berres to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF SEPTEMBER 12, 2013: Minutes of September 12, 2013, were approved as submitted.

STAFF REPORTS AND DEPARTMENT CONCERNS: The Wisconsin Department of Transportation Fall district meeting will be on November 8th in Wisconsin Dells. Field reported on the status of the WiDOT/WCHA performance-based maintenance steering committee. Safety concerns at CTH A and CTH E were discussed. Safety concerns on CTH J (CTH K – STH 26) were discussed.

COMMITTEE REPORTS: Johnson, Caine, Thompson, and Field reported on the TDA annual meeting held on September 18th in Madison.

PER DIEMS AND EXPENSES: Motion by Schmitt and seconded by Grebel to approve per diems and expenses for Johnson and Caine to attend the TDA annual meeting in Madison on September 18th. Motion carried.

PROJECT UPDATES: Excavation is under way for the Mayville salt storage facility. County crews have started crackfilling county highways as agreed to with Northeast Asphalt. Concrete paving on CTH DE is complete. Shouldering, landscaping, and paving will be completed and CTH DE will be opened the week of October 14th.

REPORT ON BRIDGE CONDITION ON CTH J OVER PRATT CREEK: Thompson reported that the bridge on CTH J (CTH KW – CTH K) was built in 1925 with some major repairs done in 1957. Several improvement options were discussed. The Committee will field review this bridge.

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TREE CONCERNS ON CTH A: All available records and statements regarding the tree plantings and berms on county highway and town road right-of-way along CTH A near Hemlock Road were reviewed. No evidence of a tree maintenance agreement was discovered; therefore, the Commissioner will send a letter to Walmart Distribution Center management to discuss possible maintenance options.

DRAINAGE DISTRICT NO. 88 APPEAL: Joe Roche, representing Drainage District No. 88, presented an appeal to open trench a tile crossing of CTH I (CTH E – CTH B) as opposed to the standard policy requiring this crossing to be bored in place. Motion by Johnson and seconded by Grebel to deny the request. A roll call vote was taken with Johnson, Grebel, and Caine in support and Schmitt and Berres opposed. Motion carried.

CONSIDER DRIVEWAY APPEAL ON CTH AY: The Committee considered an appeal to relocate a recently established residential driveway on CTH AY (STH 49 – N. Co. Line). Motion by Schmitt and seconded by Grebel to deny the appeal. Motion carried.

CONSIDER BICYCLE/PEDESTRIAN ACCOMMODATION REQUEST ON CTH G IN THE TOWN OF LOWELL: Town of Lowell Chairman John Schmitt, Village of Reeseville President Ken Schimmel, Village of Lowell President Jerry Straseske, and Jeff Caine of Caine Transfer presented resolutions from the Town of Lowell, the Village of Lowell, and the Village of Reeseville, all requesting asphalt paved shoulders on CTH G (Reeseville – Lowell) to accommodate bike/pedestrian traffic. Motion by Caine and seconded by Berres to agree that some provision be installed to accommodate this traffic within 12 months from the date of this motion. A roll call vote was taken as follows: Caine, Berres, Grebel, and Johnson in support and Schmitt opposed. Motion carried.

ROCK RIVER TRAIL SIGN INSTALLATION CONSIDERATIONS: The Committee reviewed an estimate of sign installations and costs for marking the Rock River Trail on county highway right-of-way. Motion by Schmitt and seconded by Berres that all signs installed in county right-of-way be installed by County Highway personnel. All costs for labor, material, and equipment shall be reimbursed. All future maintenance and replacement costs will be reimbursed. Proof of funds availability must be established before work is performed. Motion carried.

2014 BUDGET REQUEST REVISION REVIEW: The Commissioner presented the current changes to the proposed 2014 budget request.

AIRPORT FBO CONTRACT RENEWAL: There has been no response from Wisconsin Aviation to the County's proposed contract amendment. This will be placed on a future meeting agenda.

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COUNTY AID BRIDGE MEMORIAL REPORT: Motion by Caine and seconded by Grebel to approve the county aid bridge memorial report and forward it to the County Board for its October meeting. Motion carried.

TRANSFER SURPLUS RIGHT-OF-WAY TO WISCONSIN DEPARTMENT OF TRANSPORTATION: Motion by Schmitt and seconded by Johnson to transfer surplus right-of-way to the Wisconsin Department of Transportation. Motion carried.

REVIEW EXISTING COUNTY HIGHWAY ACCESS POLICY: The existing County Highway Access Policy was reviewed and discussed. No action was taken.

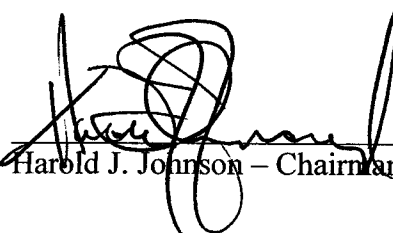
VOUCHER PAYMENT REVIEW: Vouchers payment registers were reviewed.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: FBO contract negotiations, tree concerns on CTH A, and improvement options on the CTH J (CTH KW – CTH K) bridge.


NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on October 17, 2013, at the Neosho shop.

FIELD REVIEW: The Committee, Commissioner, and Assistant Commissioner reviewed conditions at the bridge on CTH J (CTH KW – CTH K), the intersection and driveway sight distance concerns on CTH J (CTH K – STH 26), and visibility concerns on CTH K at STH 16/60.

ADJOURNMENT: The meeting adjourned at 12:44 p.m.



Harold J. Johnson – Chairman



Randy Grebel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.