DODGE COUNTY TAXATION COMMITTEE

September 17, 2013, 5:30 P.M. ROOM 1A DODGE COUNTY ADMINISTRATION BUILDING JUNEAU, WI 53039

The meeting was called to order by Chairman Berres at 5:31p.m.

Members present: Jeff Berres, Ed Nelson, and Paul Marose (alternate member) (arrived late).

Member absent and excused: James Layman.

Others present: James E. Mielke, Administrator, Patti K. Hilker, Treasurer, John F. Corey, Corporation Counsel, MaryAnn Miller, County Board Supervisor, Ken Burtard, Todd Strauss, Kurt Manthey, and Kurt Manthey's daughter.

A motion was made by Nelson, and seconded by Berres to approve the agenda and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

A motion was made by Nelson, and seconded by Berres to approve the August 20, 2013 minutes as presented. Motion carried.

A motion was made by Nelson, and seconded by Berres to approve reimbursement for travel for the attendance of Patti K. Hilker at this meeting, whose attendance has been requested by the Chairman. Motion carried.

Patti K. Hilker, Treasurer, opened the sealed bids that were received for the 2013-2014 Lawn Maintenance/Snow Removal Contract for County-owned properties:

- 1. The first bid opened is from Duane's Lawn Care, Inc., in the amount of \$160.00 (aggregate) for lawn maintenance on the former Monarch property, and \$65.00 for lawn maintenance on the property located in the Village of Theresa, and in the amount of \$90.00 (aggregate) for removal of accumulated snow less than 6 inches in depth, on the former Monarch property, and in the amount of \$100.00 (aggregate) for removal of accumulated snow more than 6 inches in depth but less than 12 inches in depth, on the former Monarch property, and in the amount of \$130.00 (aggregate) for removal of accumulated snow 12 inches or more in depth, on the former Monarch property. A Certificate of Liability Insurance which shows General Comprehensive Liability Insurance coverage in the required amount of \$2,000,000 was submitted with the bid.
- 2. The second bid opened is from S&S Lawn Care, in the amount of \$60.00 for lawn maintenance on the former Monarch property and in the amount of \$45.00 for lawn maintenance on all other County-owned properties, and in the amount of \$35.00 for snow and ice removal on the former Monarch property, and in the amount of \$45.00 for snow and ice removal on all other County-owned properties. The following notation is set forth on the bid: "Insurance same as before \$2,000,000.00."

A motion was made by Marose, and seconded by Nelson to award the 2013-2014 Lawn Maintenance/Snow Removal Contract for County-owned properties to S&S Lawn Care in the amounts set forth above, for a term commencing on August 1, 2013, and ending on July 31, 2014,

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both inclusive, on the terms and conditions set forth in the written bid submitted by S&S Lawn Care. Motion carried.

Patti K. Hilker, Treasurer, opened the sealed bids that were received for the 2014 In Rem Title Searches:

- 1. The first bid opened is from Title Consultants Inc., Beaver Dam, Wisconsin, in the amount of \$50.00 per search.
- 2. The second bid opened is from Guaranty Title Services, Inc., Juneau, Wisconsin, in the amount of \$65.00 per search.
- 3. The third bid opened is from Laatsch Title Company, LLC, Juneau, Wisconsin, in the amount of \$60.00 per search.

A motion was made by Nelson, and seconded by Marose to award the 2014 In Rem Title Searches Contract to Title Consultants Inc., Beaver Dam, Wisconsin, in the amount of \$50.00 per search. Motion carried.

Patti K. Hilker, Treasurer, opened the sealed bids that were received for the 2013 In Rem properties:

1. PIN 034-1115-3143-002, Town of Oak Grove (W7048 CTH KW). Three sealed bids were received for the property located in the Town of Oak Grove, PIN 034-1115-3143-002.

The first bid opened is from Accurate Building Restoration, Kevin Last, in the amount of \$11,150.00. Enclosed with the bid is a cashier's check made payable to the Dodge County Treasurer in the amount of \$1,000.00 and cash in the amount of \$200.00.

The second bid opened is from Kurt Manthey in the amount of \$4,800.00. Enclosed with the bid is cash in the amount of \$480.00.

The third bid opened is from Lowell Holdings, LLC, Todd Strauss, in the amount of \$5,111.00. Enclosed with the bid is a money order made payable to the Dodge County Treasurer in the amount of \$512.00.

A motion was made by Marose, and seconded by Nelson to accept the bid from Accurate Building Restoration, Kevin Last, in the amount of \$11,150.00, and to disclose to the successful bidder that a part of a building located on the property may encroach on adjoining land owned by Animix, Inc. Motion carried.

2. PIN 026-0916-3332-013, Town of Lebanon (93 Warbler Way). Two sealed bids were received for the property located in the Town of Lebanon, PIN 026-0916-3332-013.

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The first bid opened is from Lowell Holdings, LLC, Todd Strauss, in the amount of \$511.00. Enclosed with the bid is cash in the amount of \$52.00.

The second bid opened is from John and Diane Palen in the amount of \$2,000.00. Enclosed with the bid is a cashier's check made payable to the Dodge County Treasurer in the amount of \$200.00.

A motion was made by Berres, and seconded by Marose to accept the bid from John and Diane Palen in the amount of \$2,000.00. Motion carried.

3. PIN 186-1217-1524-007, Village of Theresa (Tower Lane). One sealed bid was received for the property located in the Village of Theresa, PIN 186-1217-1524-007.

The first bid opened is from Lowell Holdings, LLC, Todd Strauss, in the amount of \$511.00. Enclosed with the bid is cash in the amount of \$52.00.

A motion was made by Berres, and seconded by Marose to accept the bid from Lowell Holdings, LLC, Todd Strauss, in the amount of \$511.00. Motion carried.

4. PIN 236-1116-011-003, City of Horicon (Division Street). One sealed bid was received for the property located in the City of Horicon, PIN 236-1116-0711-003.

The first bid opened is from Lowell Holdings, LLC, Todd Strauss, in the amount of \$3,111.00. Enclosed with the bid is a money order made payable to the Dodge County Treasurer in the amount of \$312.00.

A motion was made by Marose, and seconded by Nelson to accept the bid from Lowell Holdings, LLC, Todd Strauss, in the amount of \$3,111.00. Motion carried.

5. PIN 146-1317-2211-010, Village of Lomira (365 Pleasant Hill Drive). Two sealed bids were received for the property located in the Village of Lomira, PIN 146-1317-2211-010.

The first bid opened is from Lowell Holdings, LLC, Todd Strauss, in the amount of \$12,111.00. Enclosed with the bid is a money order made payable to the Dodge County Treasurer in the amount of \$1,012.00, and cash in the amount of \$200.00.

The second bid opened was from LeRoy Stasson in the amount of \$1,000.00. Enclosed with the bid is cash in the amount of \$100.00.

A motion was made by Marose, and seconded by Nelson to accept the bid from Lowell Holdings, LLC, Todd Strauss, in the amount of \$12,111.00. Motion carried.

6. PIN 042-1217-1112-004, Town of Theresa (W661 and W663 CTH DD). One sealed bid was received for the property located in the Town of Theresa, PIN 042-1217-1112-004.

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The first bid opened is from Kenneth J. Burtard in the amount of \$11,111.11. Enclosed with the bid is cash in the amount of \$1,200.00.

A motion was made by Berres, and seconded by Marose to accept the bid from Kenneth J. Burtard in the amount of \$11,111.11. Motion carried.

There was consideration of and discussion about a parcel of real estate to which Dodge County Parcel Identification Number 291-0915-3344-105 has been assigned, formerly owned by Joshua A. Smith and Elizabeth M. Smith, and now owned by Dodge County.

There was consideration of and discussion about reestablishing appraised values for unsold In Rem properties from prior years to which Dodge County has taken title.

There was consideration of and discussion about authorizing and directing the Dodge County Treasurer to advertise for sale by sealed bids the unsold 2013 In Rem properties and the unsold In Rem properties from prior years to which Dodge County has taken title.

Patti K. Hilker reported on the status of the 2013 In Rem Tax Foreclosure Proceeding.

John Corey reported on the status of small claims eviction actions for 2013 In Rem properties.

Patti K. Hilker reported on the status of the 2014 In Rem Tax Foreclosure Proceeding.

The next regular meeting of the Taxation Committee is scheduled for Tuesday, October 15, 2013, at 5:30 p.m., in Meeting Room 1A of the Dodge County Administration Building.

A motion was made by Nelson, and seconded by Marose to adjourn the meeting at 6:17 p.m. Motion carried.

Ed Delson Ed Nelson, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.