DODGE COUNTY EXECUTIVE COMMITTEE

September 9, 2013, 8:00 A.M.
FOURTH FLOOR CONFERENCE ROOM 4C
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order by Chairman Kottke at 8:00 a.m.

Members present: Bischoff, Borchardt, Frohling, David, Johnson, Kottke, and Miller.

Members absent: None.

Others present: Emergency Management Director Joe Meagher, Emergency Management Deputy Director Amy Nehls, Corporation Counsel John Corey, County Clerk Karen Gibson, County Administrator Jim Mielke, Deputy County Clerk Christine Kjornes, District Attorney Kurt Klomberg, and County Highway Commissioner Brian Field.

Motion by David, 2nd by Miller to approve the August 5, 2013 minutes as presented. Motion carried.

Motion by Miller, 2nd by Borchardt to authorize out-of-state travel for Kurt Klomberg, Dodge County District Attorney, and Robert Barrington, Dodge County Managing Attorney, to attend the Managing the Government Attorney's Office Conference, sponsored by the National District Attorney's Association, in East Lansing, Michigan, on October 7-9, 2013. Motion carried.

Motion by Frohling, 2nd by Bischoff to authorize out-state-travel for Joe Meagher, Emergency Management Director, to attend the International Association of Emergency Managers Conference in Reno, Nevada, on October 28-31, 2013. Motion carried. Mr. Meagher reported that the cost of transportation, lodging, and meals will be paid for by the State of Wisconsin.

Motion by Johnson, 2nd by Miller to authorize out-of-state travel for John Sharkey, Dodge County Highway Department Equipment Operator, to attend an Equipment Operating and Rating event at the Volvo Construction Equipment factory in Asheville, North Carolina, on September 12-13, 2013. Mr. Field reported that the cost of transportation, lodging, meals, and training will be paid for by Volvo Construction Equipment and that Dodge County will pay Mr. Mr. Sharkey at his current hourly rate of pay, for 10 hours per day, each day that he will attend the event.

Supervisor Miller provided an oral report regarding her attendance at a Treatment Alternatives and Diversion (TAD) Symposium that was sponsored by the Wisconsin Counties Association and that was held in Madison, Wisconsin, on August 23, 2013. Kurt Klomberg, Dodge County District Attorney, explained to the committee that TAD focuses on pre-trial assessments and the manners in which pre-trial assessments are beneficial to criminal defendants and the court system.

Dodge County Clerk Gibson reviewed agenda items for the Tuesday, September 17, 2013 County Board meeting. Ms. Gibson reported that the agenda will include Resolutions from the Building Committee, Finance Committee, Health Facilities Committee, Highway Committee, Human Resources and Labor Negotiations Committee and Law Enforcement Committee, two Reports from the Planning, Development and Parks Committee, the confirmation of an appointment that the County Administrator made to the Aging and Nutrition Advisory Committee, the confirmation and appointment that the County Board Chairman made to the Land Conservation Committee, and a request to temporarily suspend County Board Rule No. 36. Administrator Mielke provided an oral report to the Committee

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regarding a Resolution from the Building Committee pertaining to the rehabilitation of the roof of the Henry Dodge Office Building in 2014.

Ms. Gibson reported that she solicited bids for the printing of the 2014 Dodge County Plat Book and received three bids. Motion by Johnson, 2nd by Frohling to accept the bid submitted by Westphal Printing, Brownsville, Wisconsin, in the amount of \$6,680.69 for 950 plat books. Motion carried.

Ms. Gibson reported that in order for individuals who will attend the 2013 Wisconsin Counties Association Annual Conference to receive reimbursement for parking fees and mileage, it will be necessary for them to submit to her, documentation of expenses incurred and a request for reimbursement of expenses.

Administrator Mielke provided an oral update regarding the ongoing renovation of the former Clearview North building, now known as the Henry Dodge Office Building, for use by the Human Services and Health Department for programs and other services. Administrator Mielke reported that the second move of staff members that occurred during the week of August 26, 2013 went well, the tentative date for completion of the renovation project is early November of 2013, and at the present time, only 16 employees remain in the Office Building, located at 143 E. Center Street, in the City of Juneau.

Administrator Mielke provided an oral report regarding pending legal actions against Dodge County. Administrator Mielke reported that he and John Corey, Corporation Counsel, will attend a mediation session for the Wrubbel case that will take place in Madison, Wisconsin, on October 14, 2013.

Administrator Mielke reviewed the proposed 2014 budgets for the County Board and Administration Business Units. Administrator Mielke reported that he anticipates that there will be an increase in lodging costs in the 2014 County Board Budget because in 2013 the Wisconsin Counties Association Annual Conference will be held in Madison, Wisconsin, and in 2014 the Wisconsin Counties Association Annual Conference will be held at the Kalahari Resort in Wisconsin Dells, Wisconsin. Administrator Mielke reported that the proposed 2014 Dodge County Budget shows a decrease in tax levy compared to the adopted 2013 County Budget.

Mr. Corey provided an oral report to the Committee regarding the sale of the former Mayville Highway Department shop building located at 853 Horicon Street, in the City of Mayville, through the Wisconsin Surplus Online Auction website, in the amount of \$105,000. Mr. Corey reported that he has not yet established a date on which to close the sale and purchase transaction and that he has been reliably informed that the new owner intends to use part of the building to store motorcycles in the off season and to use another part of the building to maintain and repair motorcycles.

Mr. Corey provided an oral report regarding the proposed sale of the Office Building located at 143 E. Center Street, in the City of Juneau. Mr. Corey reported that Dodge County created a Certified Survey Map of a separate parcel of real estate that includes the Office Building and some of the surrounding land to be used for a parking lot, that the Plan Commission of the City of Juneau has recommended approval of this Certified Survey Map to the Common Council of the City of Juneau, and that he has sent a letter inviting James Fuchs, General Manager of Wisconsin & Southern Railroad, to view and inspect the building. Mr. Corey sought input from the Committee regarding the marketing of the Office Building on the Wisconsin Surplus Auction online website. It was the consensus of the Committee to establish a minimum asking price of \$70,000 for the Office Building.

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Mr. Corey provided an oral report to the Committee regarding the Highway Department Mayville Salt Storage Building construction project. He reported that Agreements between Dodge County and Constructors have been finalized and sent to Constructors for execution, and that construction activities will begin after all Agreements have been executed by all Constructors and by Dodge County.

Mr. Corey provided an oral report to the Committee regarding a proposed Dodge County Airport Hangar Lot Lease Agreement by and between Dodge County and an individual who owns a hangar building on a lot owned by Dodge County and located at the Dodge County Airport. He further reported that he is in the process of reviewing the insurance provisions set forth in the Dodge County Airport Hangar Lot Lease Agreements for hangar lots that are located at the Dodge County Airport.

Mr. Corey provided an oral report to the Committee regarding an In-Rem property located in the City of Watertown, Wisconsin. He reported that a mortgagee filed a Motion to Vacate a Judgment of Foreclosure of Tax Lien, hearings on the Motion were held in Branch II of the Dodge County Circuit Court, and the Court granted the Motion of the Mortgagee, but ordered the Mortgagee to reimburse Dodge County for the costs that Dodge County incurred in opposing the Motion to Vacate a Judgment of Foreclosure of Tax Lien and for a pro-rata share of the costs that Dodge County incurred in prosecuting the 2013 In Rem Proceeding to Foreclose Tax Liens.

Emergency Management Director Joe Meagher provided an oral report to the Committee regarding the status of contract negotiations by and between Dodge County and AT&T regarding a proposal by AT&T to co-locate radio communications equipment on the Juneau radio communications tower. Mr. Meagher reported that on August 5, 2013, he met with Zev Kianovsky, Assistant Corporation Counsel, to review a proposed contract, and, that, as a result of that meeting, Mr. Meagher has sent a proposed contract to AT&T for its review and approval. Mr. Meagher further reported that the proposed co-locate rental payment to Dodge County is \$1,700 per month.

Mr. Meagher reported that on September 6, 2013, he and Brian Field, Dodge County Highway Commissioner, Dale Marks, Dodge County Sheriff's Department Radio Specialist, and Jody Kehl, an owner of the real estate that is adjacent to the Ashippun radio communications tower site, met at the site of the Ashippun radio communications tower for the purpose of reviewing the site and determining how to more effectively and efficiently remove snow from the narrow driveway during winter months. He reported that Jody Kehl and Tim Kehl are concerned that calves may become injured in the event that calves would attempt to cross the cattle grates. After a review of the site and discussion, it was the consensus of the individuals who were present at the site to remove the cattle grates, widen the driveway entrance, and erect and maintain an electric fence on both sides of the driveway along the entire length of the driveway.

Mr. Meagher provided an oral update to the Committee regarding the malfunction of a back-up generator at the Fox Lake radio communications tower site. Mr. Meagher reported that repairs have been made to the generator, the generator is now functioning properly, and the total cost of repairs to the generator is \$5,400.

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Mr. Meagher provided an oral update to the Committee regarding a Simulcast grant. He reported that he recently received from FEMA an Environmental and Historic Preservation Screening form that he is required to complete for each of the 8 radio communication towers used by Dodge County on which Simulcast equipment to be purchased with Simulcast grant funds, will be located. Mr. Meagher further reported that he will soon meet with a consultant to discuss the opening of Phase II of the grant process.

The Committee discussed Resolution No. 97-53, regarding County Board Compensation for Attendance at County Board Meetings and County Board Committee meetings. Motion by Johnson, 2nd by David to recommend compensation paid to County Board members for attendance at meetings of the County Board and Committee meetings be increased from \$40 per meeting, to \$50 per meeting, and, compensation paid to chairpersons of committees of the County Board for attendance at meetings of committees of the County Board at which they actually preside as chairperson be increased from \$45 per meeting, to \$55 per meeting. Motion by Frohling, 2nd by Bischoff to table discussion and action on the pending motion to the October 7, 2013, meeting of the Executive Committee. Motion carried.

Supervisor Frohling provided a brief oral report about a meeting he attended regarding the recent vacancy of the Economic Development Agent for Jefferson County and the possible benefits of sharing an Economic Development Agency with another county.

Chairman Kottke distributed to each member of the Committee a draft water/ice rescue capital equipment needs list prepared by the City of Beaver Dam Fire Chief. Chairman Kottke stated that no action on this matter by the County is anticipated for fiscal year 2014.

Meeting adjourned at 9:50 a.m. by order of the Chairman.

The next regular meeting is scheduled for Monday, October 7, 2013 at 8:00 a.m.

MaryAnn Miller, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.