# **NUTRITION PROGRAM ADVISORY COUNCIL**

#### Wednesday, June 12, 2013

Larry Schraufnagel called the Nutrition Program Advisory Council meeting to order at 8:30 a.m.

#### Roll Call

Jan Duffy, Phillip Gohr, Donald Gunderson, Clem Hoelzel, Wayne Schmitz, and Larry Schraufnagel

#### **Also Present**

Stephanie Levenhagen, Melanie Macdonald, and Jackie Wendlandt

### Action on Minutes of the April 24, 2013, meeting

Phillip Gohr motioned and Wayne Schmitz seconded to approve the minutes of the April 24, 2013, Nutrition Program Advisory Council meeting. The motion carried.

#### **Public Forum**

None.

## Approval to close all dining centers on Friday, September 20, 2013

Donald Gunderson motioned and Clem Hoelzel seconded to recommend closure of all the dining centers for one day, September 20, 2013, for the annual Site Manager training. The motion carried.

#### **Program Report and Program Statistics**

Stephanie reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics*, and the *2013 Donation and Participant Averages* handouts provided for members of the Nutrition Program Advisory Council.

## **Dining Center Reports**

There were no reports. Larry Schraufnagel requested that all committee members send their completed Dining Center Evaluation forms to Stephanie by the end of July.

### **Membership Recruitment Discussion**

Stephanie said that the Nutrition Program Advisory Council is in need of members; any suggestions on possible new members should be forwarded to Stephanie or Melanie.

## **Other Business**

None.

### Next Meeting

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, August 14, 2013,** at **8:30 a.m.** at **127 E. Oak St.** in **Room 4C** on the **fourth floor** of the Administration Building.

## **Adjournment**

Phillip Gohr motioned and Jan Duffy seconded to adjourn this meeting of the Nutrition Program Advisory Council at 9:14 a.m. The motion carried.

Respectfully Submitted,

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.