Dodge County, State of Wisconsin Information Technology

Tuesday, April 16, 2013

Minutes of the Tuesday, April 16, 2013 Information Technology meeting held in the Dodge County Administration Building, in room 224 of the IT Department on the second floor at 7:30 AM.

Members Present:

Duchac, Bobholz, Houchin, Maly, Schwartz

Members Excused:

None

Also Present:

Ruth M. Otto, Director of Information Technology, Jim Mielke, County

Administrator

Meeting called to order at 7:30 AM by Chair Duchac

Committee Chair Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Committee Chair Duchac confirms compliance with open meetings law following brief posting report by IT Manager.

Motion by Schwartz, seconded by Houchin, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

The Public comments: Donna Maly made a comment for the public acknowledging the website go-live and how well it went.

No Committee Member reports.

Motion by Maly, seconded by Bobholz, to approve minutes from Wednesday, March 20, 2013 of the Information Technology Committee meeting. Motion carried.

Under the IT Director's report the following were summarized and reviewed:

- New World / Sheriff progress continues on the New World configuration.
- Project update: Henry Dodge Building. IT is preparing for the first move on June 7th. All is going as planned and budgeted.
- Project update: Mayville Highway shop. Preparing the site for the Highway Shop, getting connection ordered for VPN connection. Need security from previous owner.
- Core reboot status reboot did not go well. Propose doing a full IT Audit to determine the full extent of the network issues.
- Discussed the start of the 5 year technology plan.

Consideration for IT Purchases and Procurement of Services:

- 1) Maintenance for Admin building UPS units for \$3580. Motioned by Schwartz, seconded by Houchin. Motion carried.
- 2) Network assessment/audit for \$12,950. Motioned by Maly, seconded by Schwartz. Motioned carried.
- 3) JDE/Vertex upgrade for \$52,400. Motioned by Bobholz, seconded by Schwartz. Motioned carried.

Suggested next committee meeting date: Wednesday, May 22, 2013 at 6:00 AM in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Schwartz, seconded by Houchin to adjourn the meeting. Meeting adjourned by Chair Jeff Duchac at 8:15 am. Motion carried.

James Houchin, Secretary

Date