DODGE COUNTY AUDIT COMMITTEE MEETING

127 E. OAK STREET CONFERENCE ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING

JUNEAU, WI 53039 April 25, 2013

By roll call, members present: Pollesch, Marose, Houchin, and Gunderson. Also present were James Mielke, County Administrator, Julie Kolp, Finance Director, and Lori Fett, Administrative Assistant.

Members absent: Fabisch

Meeting called to order at 8:00 a.m. by Chairman Pollesch.

Fett certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Motion by Gunderson, seconded by Houchin to approve the minutes of April 11, 2013. Motion carried.

Committee member reports: None

Kolp informed the Audit Committee of the changes in the employee expense sheet that will be used.

Old Business: Fett read the email from Jane Hooper, Clearview Administrator regarding the question of a purchase on the BMO Harris credit card. The purchase of a singlet was made from Dunham's for an individual who continually exposes himself in public areas and to provide a safe environment for all who live in the area. This is an option that has been successful. Fett also read the email from Joyce Fiacco, Director-Land Resources/Parks regarding the invoice from K&D Network Marketing Inc. K&D hosts the site which they developed at no cost to the tourism organization. The underlying architecture is proprietary and cannot be transferred to the County. This is the annual maintenance fee which comes at a reduced cost as K&D supports Discover Dodge as one of their community building activities.

Motion by Gunderson, seconded by Marose to allow payment of Clearview vouchers in the sum of \$58,803.38 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Marose, seconded by Houchin to allow payment of vouchers in Batch 143066 for \$4,501.40 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

The Audit Committee requested more information regarding the invoice from John Deere Financial and Cardmember Services credit card. Motion by Marose, seconded by Houchin to allow payment of vouchers in Batch 143087 for \$125,284.51 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

The next regular meeting of the Audit Committee is scheduled for May 16, 2013 at 8:00 a.m.

Motion by Houchin, seconded by Gunderson to adjourn. Motion carried. Meeting adjourned at 8:47 a.m.

Respectfully submitted,

Secretary
John Fabisch

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.