DODGE COUNTY LAND CONSERVATION COMMITTEE MEETING 127 EAST OAK STREET JUNEAU, WI 53039 JANUARY 22, 2013

The Dodge County Land Conservation Committee met on January 22, 2013 beginning at 8:30 AM in Room 1A of the Dodge County Administration Building.

Call to Order: The meeting was called to order by Chair Ed Nelson at 8:30 AM with the following members present: Ed Nelson, Dale Macheel, Gerald Adelmeyer, Howard Kriewald, MaryAnn Miller, William Muche, and Bob Roell.

Also Present: Marc Bethke, Land Conservation Department (LCD) County Conservationist; and Rich Christian, USDA-APHIS –Wildlife Services.

APPROVAL OF AGENDA AND PERMIT CHAIR TO DEVIATE FROM AGENDA TO EFFICIENTLY CONDUCT MEETING: Motion by Miller to approve the agenda and to permit the Chair to deviate from the agenda to efficiently conduct the meeting, seconded by Roell. Motion carried.

APPROVAL OF MINUTES: Motion by Kriewald, seconded by Muche, to approve the minutes of the December 17, 2012 meeting, with the wording of the last sentence of the section addressing the 2012 Land & Water Resource Management Plan amended to read as follows: "Motion by Kriewald to sign the resolution seeking county board approval of the 2012 revision to the Dodge County Land & Water Resource Management Plan, as amended by the Wisconsin Land & Water Conservation Board, at the January 15, 2013 Dodge County Board Meeting; seconded by Miller". Motion to approve the minutes as amended carried by voice vote.

PUBLIC APPEARANCES/COMMENTS: There were no public appearances or comments.

AGENCY ADVISOR REPORTS: There were no agency advisor reports.

REVIEW OF BILLS AND REVENUES: The committee reviewed bills and revenues as shown on the attached listing.

APPROVAL AND SIGNING OF CONSERVATION PLANS: Marc Bethke presented five revised conservation plans under the Farmland Preservation Program. Motion by Muche to approve and sign the plans as presented; seconded by Macheel. Motion carried.

REVIEW/APPROVE 2012 WILDLIFE CROP DAMAGE CLAIM PAYMENTS: Rich Christian presented the 2012 Wildlife Damage Abatement and Claims Program (WDACP) claims for committee review and approval. Twelve farmers are eligible to receive a total of \$34,845.55 in crop damage claim payments under the 2012 WDACP Program. Motion by Nelson to approve and sign the 2012 Dodge County WDACP claims as presented; seconded by Kriewald. Motion carried.

REVIEW/ESTABLISH 2013 MANURE STORAGE ORDINANCE PERMIT FEE: The committee discussed whether to make changes to the refundable and non-refundable permit fees under the Dodge County Manure Storage and Nutrient Utilization Ordinance. Following all discussion, motion by Nelson to increase the non-refundable permit fee in 2013 from \$500.00 to \$750.00; and to increase the refundable technical assistance services fee from \$500.00 to \$1,000.00; seconded by Miller. Motion carried.

REVIEW/APPROVE PROPOSED FARMLAND PRESERVATION PROGRAM FEE SCHEDULE AND RESOLUTION: The committee discussed the proposed fee schedule for

conservation services provided by the Dodge County Land Conservation Department to participants of the Farmland Preservation Program. Following all discussion, motion by Miller to approve the proposed fee schedule for Farmland Preservation Program conservation services as presented; seconded by Muche. Motion carried. (See attached copy) Action on a county board resolution was postponed until February.

DISCUSS ATTENDANCE/REGISTRATION AT WLWCA ANNUAL CONFERENCE – MARCH 11-13, 2013: Marc Bethke presented information regarding the upcoming WLWCA Annual Conference on March 11-13, 2013. It was reported that the 2013 Land Conservation Department budget will only allow a total of three representatives from Dodge County to attend. Following all discussion, it was determined that Ed Nelson, Dale Macheel, and Marc Bethke will attend to represent Dodge County.

APPROVE/SIGN LETTER TO GOVERNOR WALKER URGING RESTORATION OF STATE AID: A draft letter urging Governor Walker to restore state aid for land conservation departments was presented for committee approval and signing. Following all discussion, motion by Roell to approve and sign the draft letter to Governor Walker asking for the restoration of state aid for land conservation departments; seconded by Muche. Motion carried.

COUNTY CONSERVATIONIST'S REPORT: Marc Bethke presented the monthly County Conservationist's Report (see attached report).

COMMITTEE MEMBER REPORTS: Bob Roell reported on issues discussed at the most recent Fox Lake Inland Lake Protection and Rehabilitation District meeting. Current issues include the Glen Hoekstra waterway project, a rumored project to deepen Alto Creek, and concerns over more impervious surface area related to development near to Chief Kuno Trail. Ed Nelson reported that he had attended the December 19, 2012 meeting of the Lake Sinissippi Improvement District, and discussed ways to improve communication between the lake district and the Dodge County Land Conservation Committee.

CORRESPONDENCE: Marc Bethke shared an email from WLWCA announcing that revisions to ATCP 50 will soon be released for review and comment, and also an email from the Lake Sinissippi Improvement District inviting committee members to view lake district meeting minutes at the district's web site until the time that approved meeting minutes can be forwarded to the county.

PER DIEMS: Motion by Kriewald, seconded by Miller to approve the regular per diems, in addition to the following: Bob Roell – Fox Lake Inland Lake District Meeting on January 9, 2013 – per diem and 30 miles; and Ed Nelson – Lake Sinissippi Improvement District Meeting on December 19, 2012 – per diem and 53 miles. Motion carried.

NEXT MEETING: The next regular monthly meeting will be held on Monday, February 25, 2013 beginning at 8:30 AM in Room 1A of the Dodge County Administration Building, 127 East Oak Street, Juneau, Wisconsin.

ADJOURNMENT: There being no further business to come before this committee, motion by Muche to adjourn at 10:15 AM; seconded by Kriewald. Motion carried.

Ed Nelson, Chair

Gerald Adelmeyer, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

LAND CONSERVATION DEPARTMENT BILLS & REVENUE

(BILLS)

Robert Bird – November/December 2012 Expenses =	\$ 215.00
One Landowner – Lane & Water Resources Cost Sharing =	\$ 500.00
Leroy Meats of Horicon – 1 st 2012 Venison Donation Processing Bill =	\$ 330.00
Marc Bethke – December 2012 Expenses =	\$ 67.06
Office Max – Office Supplies =	\$ 117.44
WLWCA – 2013 Membership Dues =	\$ 1,572.21
Gene's Tires, Inc Repairs (CSM Kit) & Front End Alignment	
on 1999 Ford Ranger =	<u>\$ 84.95</u>
TOTAL =	\$ 2,886.66

(REVENUE)

52 Small Packet Tree Orders =	\$ 4,510.55
DATCP - Land & Water Resources Cost Sharing Reimbursement =	\$15,645.14
One Landowner – Manure Storage Ordinance Earnest Fee =	\$ 500.00
One Landowner – CREP Early Withdrawal Penalty Fee =	\$ 70.56
One Landowner – Erosion Material Sales =	\$ 505.12
TOTAL =	\$ 21,231.37

Dodge County Land Conservation Committee <u>Farmland Preservation Program - Fee for Services Schedule</u>

- Proposed for approval and adoption by the Dodge County Land Conservation Committee at the January 22, 2013 Land Conservation Committee Meeting
- Proposed to be effective upon ratification by the Dodge County Board at the March 19,
 2013 Dodge County Board Meeting
- Annual Administrative Services Fee (This fee is intended to recover some of the costs associated with the administration of the land and water conservation standards of the Farmland Preservation Program as outlined in Chapter 91, of the Wisconsin Statutes)
 - Fee Amount Shall Be = \$25.00
 - Payment of the <u>Annual Administrative Services Fee</u> shall be due no later than July 15 of each year.
- 2. <u>Nonpayment Services Fee</u> (This is a separate, additional fee that will be charged for failure to pay the <u>Annual Administrative Services Fee</u> by the payment due date, and is intended to recover some of the costs of administration that are incurred by the failure to timely pay the <u>Annual Administrative Services Fee</u>)
 - Fee Amount Shall Be = \$50.00
 - Payment of the <u>Nonpayment Services Fee</u>, as well as the original <u>Annual</u>
 <u>Administrative Services Fee</u>, shall be due no later than September 30 of that given year.
- 3. Late Report Filing Services Fee (This is a separate, additional fee that will be charged for failure to submit to the Land Conservation Department the required annual conservation compliance certification report by the due date of July 15 of each year, and is intended to recover some of the cost of administration that are incurred by the failure to timely file the required annual conservation compliance certification report)
 - Fee Amount Shall Be = \$50.00
 - Payment of the <u>Late Report Filing Services Fee</u> shall be due no later than September
 30 of that given year

Adopted at the January 22, 2013 meeting	g of the Dodge County Land Conservatio	n Committee
Ed Nelson	1-22-13	
Ed Nelson, Chair	Date	
Surala Adelmeyer, Secretary	1-22-13	
Gerald Adelmeyer, Secretary	Date	

JANUARY 2013 COUNTY CONSERVATIONIST REPORT

SIGNIFICANT WORK ACTIVITIES AND MEETINGS:

- Began collecting data to prepare annual reports to the Dodge County Board and the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)
- Presented information relative to the 2012 revision to the Dodge County Land and Water Resource Management Plan at the January 15, 2013 Dodge County Board Meeting
- Worked with Corporation Counsel John Corey to prepare Farmland Preservation Program Fee Schedule proposal for LCC and Dodge County Board approval
- Continued taking orders for small packets of trees and shrubs; have sold over 14,000 trees and shrubs to date (sales are 30% ahead of last year's pace)

UPCOMING ACTIVITIES AND MEETINGS:

- Complete 2012 financial close-out activities with Finance Department, submit final reimbursement requests to DNR, DATCP and UWEX
- March 2013 County Board Meeting Presentation of Farmland Preservation Program Fee-for-Services Schedule for board approval