

# APPLICATION CHECKLIST

## FILLING, GRADING, EXCAVATING, DREDGING IN A SHORELAND AREA

A Complete Conditional Use Permit application that involves filling, grading excavating or dredging within a Shoreland area must contain the following information or a statement must be included as to why the information is not applicable.

### **Eight (8) copies of the following information shall be submitted to the County:**

(1-copy for the County, 5 for the Committee, 1 for the Town, 1 to be returned to the applicant)

1. The name, address and telephone number of the contractor(s) / excavator and the name, address, and telephone number of the owner(s) of the site, if the contractor / excavator is not the owner.
2. A location map of the proposed project.
3. An aerial photograph of the site and its surroundings. Available on the Dodge County GIS Web Map tool (<http://dodgecowi.wgxtreme.com/>).
4. A detailed site map, drawn to a scale or all dimensions given, or an aerial photo illustrating the project which shall include the following:
  - Property line locations.
  - Abutting Road/Highway Centerline(s).
  - Nearby Lake, Creek and/or Stream location(s).
  - Project location(s).
5. A detailed narrative of the proposed project.
6. If your project involves the construction of a pond or wildlife scrape that will be greater than 2 acres in area within a (mapped) wetland, floodplain and/or navigable waterway you will be required to complete and submit worksheets 6 and 7.
7. If your project involves cleaning out, dredging, relocating and/or ditching within the bed of a Navigable Waterway you will be required to complete and submit worksheets 6 and 8 with this application.  
**NOTE:** Generally, the clean-out project will not be allowed to exceed the original dimensions of the waterway (no increase in depth or bottom width), although the finished sideslopes may be flatter than the original sideslopes if necessary to conform with modern erosion-control practices, provided that the sideslopes will not be flatter than 2:1 (horizontal to vertical);
8. If your project involves filling, grading, ditching, and /or excavating of any area which is within 300 feet landward of the Ordinary Highwater Mark of a navigable waterway/body and which has surface drainage toward the water and on which there is either:
  - (1) Filling or grading on slopes of 20 percent or more.
  - (2) Filling or grading of more than 1,000 square feet on slopes greater than 12 percent and less than 20 percent.
  - (3) Filling or grading of more than 2,000 square feet on slopes of 12 percent or less.
  - (4) For any construction or dredging commenced on any artificial waterway, canal, ditch, lagoon, pond, lake or similar waterway which is within 300 feet landward of the Ordinary Highwater Mark of a navigable body of water and where the purpose is the ultimate connection with a navigable body of water.

You will need to complete and submit worksheets 6 and 9 with this application.

9. If your project involves filling, grading, excavating or dredging within the bed of a Navigable Waterway associated with the construction or replacement of a culvert you will need to complete worksheets 3, 6 and 10 with this application.
10. If your project involves filling, grading, excavating or dredging within the bed of a Navigable Waterway associated with the construction or replacement of a bridge you will need to complete worksheets 3, 6 and 11 with this application.

**NOTE:** It is the responsibility of the applicant to obtain all other permits or approvals that may be required (e.g., Wisconsin Department of Natural Resources and/or U.S. Army Corps of Engineers) for the proposed project.