

REQUEST FOR MEDIATION FILED BY ___ Father ___ Mother

Case # _____

Father's name _____	Home Ph # _____
Address: _____	Cell Ph # _____
Employer _____	
Work schedule _____	

Mother's name _____	Home Ph # _____
Address: _____	Cell Ph # _____
Employer _____	
Work schedule _____	

<u>Children's names and ages:</u> _____
With whom are the children living? _____
<u>What are the problems that require mediation?</u> _____

Signature _____ **Date** _____

DODGE COUNTY CHILD SUPPORT AGENCY
210 W. Center St.
JUNEAU, WI 53039
PH: (414) 615-2589
FAX: (920)386-3906

REQUEST FOR MEDIATION SERVICES

If you are experiencing difficulties with visitation with your minor child(ren), Wisconsin Statutes provide that you first attempt to mediate your differences prior to formal Court action.

The purpose of mediation is to allow parents input into developing a solution to their placement issues and avoid the emotional and financial burdens Court actions may entail. The focus of mediation is to reach an agreement, or plan, which will be in the best interest of your child(ren). If you are unable to reach an agreement or fail to abide by the schedules established in mediation, you may then be advised to file a motion with the Court for judicial determination of your disputed issues.

The form necessary to initiate the mediation process is attached. Please read through this form carefully and completely before you proceed. All appointment, payments, and questions concerning mediation are handled by the Dodge County Family Court Counselor, 210 W. Center St., Juneau, WI 53039, phone number (920)386-3620.

FEES: No fee is to be charged for the first session of mediation. Charges are to begin with the second session and the parties are to pay all applicable fees to the Family Court Counseling office upon billing.

If you desire to pursue mediation services, you must do the following:

- 1. Complete the attached "Request of Mediation" form and send it to the Dodge County Clerk of Courts Office, 210 W. Center St., Juneau, WI 53039.**
- 2. The Family Court Counseling office will send a letter to both parties instructing them to make an appointment for the Parent Education Seminar. Both parties must attend the Parent Education Seminar in order for the mediation to take place.**
- 3. The parties must attend one session of "Mom and Dad Don't Live Together: A Parent Education Seminar". There is no charge for the session. To register, call the Dodge County Family Court Counseling office at (920)386-3620. The sessions are held the 2nd Tuesday of every month from 8:30 AM to 12:30 PM; or the 3rd Monday of each month from 4:00 PM to 8:00 PM. The session is held at the Dodge County Justice Facility, 210 W. Center St., Juneau, WI 53039.**
- 4. After both parties have attended the Parent Education Seminar, the Family Court Counselor will send a letter to the parties scheduling mediation.**

(Revised 7/13/11)